

## UNIVERSITY CURRICULUM COMMITTEE TYPES OF REVIEWS

### A) Editorial Review

Faculty and administrators can send their corrections directly to Jenny Vela in Academic Affairs ([jenny.vela@tamucc.edu](mailto:jenny.vela@tamucc.edu)) if corrections are editorial in nature. These include:

spelling errors	font shifts
grammatical errors	errors of fact

### B) Expedited Review

Faculty and administrators must go through the entire process (with appropriate signatures), but the UCC (under the guidance of the UCC chair) will review and affirm or deny the proposed changes electronically, reserving the right to pull anything from this category for consideration in open forum. These include:

course deletions	changes in course title
changes to course descriptions	changes to minor requirements
changes to pre-requisites	addition or changes in lab fees
changes to prefix	
addition/clarification of general college section	
reorganization of four-year plans which appear in the catalog	

*Note: Changes in course numbers are essentially new courses and fall under full review.*

### C) Full Review

Faculty and administrators must go through the entire process (with appropriate signatures) and can expect the full committee to discuss the requests in open forum. These include:

- proposals for new programs
- deletion of degree programs
- alterations to Core Curriculum requirements
- alterations to major curriculum and degree plans, include Program Requirements and 4-year sequence
- addition of minors
- alterations to a program's student learning outcomes
- addition of new courses to include:
  - course prefix, number, title
  - measurable student learning outcomes
  - semester credit hour value; lecture/lab hours if applicable
  - course description with applicable prerequisites
  - where course will apply, i.e., major/minor/required/elective
  - if concepts will be introduced, reinforced or applied
  - grade type: normal, CR/NC, P/F