March 16, 2018

Dr. Kelly Quintanilla
Interim President/CEO
Texas A&M University - Corpus Christi
6300 Ocean Drive #5765
Corpus Christi, TX 78412-5756

Dear Dr. Quintanilla:

Thank you for your letter of September 11, 2017, seeking approval of the change in the required number of credit hours for the Certificate in Writing for Non-Profits, effective fall 2018.

<table>
<thead>
<tr>
<th>Program</th>
<th>Previous Hours Required</th>
<th>New Hours Required</th>
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<tbody>
<tr>
<td>Certificate in Writing for Non-</td>
<td>12</td>
<td>16</td>
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<tr>
<td>Profits</td>
<td></td>
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The increase in the number of credit hours required for the completion of the Certificate program is being made in order to allow students to qualify for financial aid. For the additional credit hours, students may select a three-credit-hour course in English plus complete a one-credit-hour project on behalf of a non-profit agency. There will be no changes to the program’s student learning outcomes.

In addition, the University previously offered 50% of the Certificate program in Writing for Non-Profits through distance learning. As of fall 2018, the program will be offered completely online. The University has been approved to offer distance learning programs since 2003.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the increase in program length for the Certificate program in Writing for Non-Profits. It was the decision of the Board to approve the program and include it in the scope of accreditation.

Best regards,

Belle S. Wheelan, Ph.D.
President

BSW/SKO:iy

cc: Mr. Bryan Baker, Institutional Effectiveness Officer
Dr. Nuria Cuevas